

A Suggested Sequence of Pre-Business and Business Courses

Freshman Year

Fall		Spring	
_____	3 Research Writing Course	_____	3 MTH 1309 or MTH 1321
_____	3 MTH 1308 or MTH 1320	_____	2-3 BUS 1201 or BUS 1350*
_____	2-3 BUS 1350 or BUS 1201*	_____	3 Fine Arts
_____	1 BUS 1101*	_____	4 Lab Science
_____	3 REL 1310	_____	3 REL 1350
_____	3 CSS 1301, 1302 or 1304	_____	0 Chapel (CHA 1088-1091)
_____	0 Chapel (CHA 1088-1091)		
Total: 15-16 hours		Total: 15-16 hours	

Must complete first year requirements to remain in BBA degree

Sophomore Year

Fall		Spring	
_____	3 ACC 2303*	_____	3 ACC 2304*
_____	3 ECO 2306*	_____	3 ECO 2307*
_____	1-3 QBA 2302*or BUS 2101*	_____	1-3 BUS 2101*or QBA 2302*
_____	3 Contemporary Social Issues	_____	3 HIS 1300
_____	3-4 Language/Communication	_____	3-4 Language/Communication
_____	1 Personal Development	_____	1 PUBH 1145
Total: 14-17 hours		Total: 14-17 hours	

Apply to Business School: See Business Advisor – Foster 130

Junior Year

Fall		Spring	
_____	3 FIN 3309* or 3310*	_____	3 Major
_____	3 MGT 3325*	_____	3 Major
_____	3 MKT 3305*	_____	3 MGT 3305*
_____	1 BUS 3101*	_____	3 QBA 3305*
_____	3 BUS 3315*	_____	3 PSC 1387
_____	3 Literature		
Total: 16 hours		Total: 15 hours	

Senior Year

Fall		Spring	
_____	3 Major	_____	3 Major
_____	3 Major	_____	3 Major
_____	3 MIS 3305*	_____	3 BUS 4385*
_____	3 BL 3305*	_____	3 Elective as needed ⁺
_____	3 Elective as needed ⁺	_____	2-3 Elective as needed ⁺
_____	1 Elective as needed ⁺	_____	1 Elective as needed ⁺
Total: 16 hours		Total: 14-16 hours	

⁺Must graduate with a minimum of 124 hours

The sequence listed above is based on an 18 hour major. For any major requiring more than 18 hours, electives must be used towards courses in the major. Electives may also be used towards a second major in the Business School or a minor or secondary major outside of the Business School. Elective hours will vary for each student, must be taken for a grade, and are only needed to reach the 124-hour minimum to graduate. Course selection is subject to availability and fit within each semester.

**Business Core*

Boldface type - Prerequisites for advanced level business courses

Research Writing Course: (3 hours) Choose one course from ENG 1310, CLA 1304, PHI 1301.

Contemporary Social Issues: (3 hours) Choose one course from ANT 1306, ANT 1325, AS 4302, ENV 2376, LING 1305, MILS 4302, PHI 1308, SOC 1305, SWO 2320, WGS 2300.

Fine Arts: (3 hours) Choose one course from ARTH 1300, ARTH 2302, ARTH 2303, FDM 1303, FDM 1309, JOU 1303, MUS 1321, THEA 1301, THEA 1306.

Personal Development: (2 hours) Choose either one Lifetime Fitness course, AS 1111, MILS 1111, or MUEN 1102 (*Marching Band*)

AND PUBH 1145 (Health and Human Behavior).

Language/Communication: (3-8 hours) Choose one of the following options:

- I. Complete one Foreign Language (including classical languages and American Sign Language) through the second level, either 1302, 1406 (for ASL) or 1412 (3-8 hours); or
- II. Complete two courses, one from each area:
 - a. Choose one course from: JOU/FDM 3372, ENG 3000-4000 level course, PWR 3000-4000 level or Foreign Language (including American Sign Language).
 - b. Choose one course from: ACC 4350, AS 3302, BUS 3303, ENT 3301, FAS 1311, MILS 3302 or any additional JOU, FDM, ENG, PWR, CSS, LDS, GTX course or Foreign Language (including American Sign Language).

Literature: (3 hours) Choose one course from ENG 2301, ENG 2306, ENG 2310, CLA 2301, CLA 2302, CLA 2306, GTX 2301, GTX 2302, GTX/THEA 3341, PHI 2303, REL 3301, REL 3308, FRE 3312, FRE 3315, SPA 3305 or other Foreign Literature.

Lab Science: (4 hours) Choose one science course from ANT 1404, ANT 1407, BIO 1303-1103, BIO 1305-1105, BIO 1306-1106, BIO 1401, BIO 1405, BIO 1406, CHE 1301-1101, CHE 1302-1102, ENV 1301-1101, ENV 1303-1103, GEO 1401, GEO 1402, GEO 1405, GEO 1410, NSC 1306-1106, PHY 1404, PHY 1405, PHY 1407, PHY 1408, PHY 1409, PHY 1420, PHY 1430, PHY 1455, PHY 2455.

Math: (3-6 hours) A student with a SAT math score of 620 or higher, an ACT math score of 26 or higher or an ALEKS score of 70 or higher may skip MTH 1308 and take MTH 1309. A student with a grade of C or better in MTH 1320 may also skip MTH 1308 and take MTH 1309. A student with a SAT math score of 650 or higher, an ACT math score of 27 or higher or an ALEKS score of 80 or higher may skip MTH 1320 and take MTH 1321.

FIRST YEAR REQUIREMENTS FOR THE BBA

In order to continue as a Pre-Business major beyond the first year, a student must complete a minimum of 24 credit hours at Baylor; maintain a minimum 3.0 cumulative Baylor GPA; complete BUS 1101, BUS 1201, BUS 1350, Research Writing course, MTH 1308/1320 (if needed), and MTH 1309/1321 with a minimum grade of “C” in each course. If these requirements are not met, the student must change degree programs and may not return to the BBA degree.

ADMISSION TO THE HANKAMER SCHOOL OF BUSINESS

Application for admission to the Business School is made after the student has satisfactorily completed the First-Year Requirements, has a minimum 3.0 cumulative Baylor GPA, is completing 60 hours (with at least 12 Baylor hours), and is in the process of completing his/her final set of admission requirements, which include ACC 2303, ACC 2304, BUS 2101, ECO 2306, ECO 2307, and QBA 2302. Students must earn a minimum grade of “C” in all courses required for admission.

For students meeting the academic requirements, the following will be considered in the admission decision: a completed application form, a student resume, a statement of personal and professional goals, and a curriculum and graduation plan including a desired major. An interview may be required in some cases. If a student has a minimum 3.0 cumulative Baylor GPA, consideration for admission will be deferred one semester after a student reaches 60 hours if all requirements can be met in the following semester a student is enrolled at Baylor (two summer sessions count as one semester). Students who do not meet the admission requirements at 60 hours (plus another semester, if deferred) will be required to change degree programs.

Pre-Business students cannot progress into upper division business courses (3000-4000 level) until they have been admitted to the Business School. The only exception to this policy is for those students who have successfully taken the suggested (advised) sequence of lower core courses and should logically begin taking an upper division business core course. However, under no circumstances will a Pre-Business student be allowed to take a course in a major. In addition, a Pre-Business student who has a cumulative Baylor GPA less than 3.0 will not be permitted to enroll in 2000-level or above business courses. An incomplete grade may affect a student’s eligibility to enroll in 2000-level or above business courses.

Current Baylor students must have a minimum 3.0 cumulative Baylor GPA and 12 hours in residence to request to change to the Pre-Business major. Students must internally transfer no later than the end of the semester in which they complete 45 Baylor (in-residence) hours. Students will not be allowed to transfer internally if they have already exceeded the School of Business excessive retake policy. Internal transfers must follow all of the policies of the current catalog at the time they change to the BBA degree.

External transfers (students transferring to Baylor from another institution) desiring to enter Baylor as a Pre-Business student must have a minimum 3.0 external GPA.

COURSE REPETITION

A student may repeat a course for which his or her highest earned grade is a “C-” or below. The course should be repeated during the following semester in which the student is enrolled at Baylor. No BBA student may retake a grade of “C” or higher.

A student who has declared or desires to declare Pre-Business may repeat only once no more than two of: Research Writing course, MTH 1308 or 1320, MTH 1309 or 1321, and the lower core business courses. A grade of “W” does not count as a repeat for this policy. However, the University course repetition policy limits the total number of attempts of a course, including “Ws”, to three. Any student not meeting this requirement may no longer follow the BBA degree. Students failing any of the courses due to the attendance policy may be required to change degree programs.

See school or departmental major/minor requirements for policies governing the repetition of courses in specified academic areas and specific major requirements.

BBA MAJORS

A BBA student must complete coursework leading toward a major of 12 to 19 hours in a particular field. A student may choose a major from the following: **Accounting, Economics, Entrepreneurship and Corporate Innovation, Finance, Human Resource Management, International Business** (second major only), **Management, Management Information Systems, Marketing, Professional Selling, Risk Management and Insurance, Supply Chain Management.**

HANKAMER SCHOOL OF BUSINESS – IMPORTANT REMINDERS

- Students must attend all business courses at least 75% of all class meetings. A student failing any of the admission requirements due to the attendance policy may be required to change degree programs.
- Pre-Business students must have a cumulative 3.0 Baylor GPA in order to take ACC 2303 and 2304, BUS 2101, ECO 2306 and 2307, QBA 2302 and upper-level business courses.
- After entering Baylor, a student may transfer in a maximum of 15 semester hours.
- Courses taken at Baylor for which the grade is a “C” or better may not be repeated.