



Baylor University
HANKAMER SCHOOL OF BUSINESS

Special Studies Request Form

Name of Student: _____
ID #: _____
Major: _____
Anticipated Graduation Date: _____

Course Number: _____
Semester to be taken: _____

Which course on your degree audit will this Special Study replace?

Field of Study: _____

Professor: _____

1. Objective of course:

2. Justification for course (versus catalog course):

3. Course Content (textbook, readings, papers, projects):

4. Meeting times between student and professor:

5. Justification for credit hours carried (it is expected that each student work at least 6 hours per week for a total of 84 hours during the course of the semester to get credit for a 3 hour special studies):

6. Evaluation and grading system (to be completed by the professor)

Student Signature

Professor Signature

Approved: Department Chair

Date

Approved: Dean's Office

Date

After the professor and department chair signatures have been recorded, please take this form to the Hankamer School of Business Undergraduate Programs Office (Foster Suite 130) for the Dean's signature.