



# Baylor University

HANKAMER SCHOOL OF BUSINESS  
Graduate Business Programs

## Countdown to Campus

### Next Steps Checklist for Admitted Students

#### After Acceptance:

- Send Official Documents
  - Request all official test scores and transcripts to be sent to Baylor.
  - Routinely check your [Application Status Page](#) to confirm the receipt of all official documents.
- Reply to Admission Offer
  - After you view your Status Update in your Application Status Page, you will then view a Form called Offer of Admission. Once you submit the Form, which will be eligible to register for courses.
  - If you received an offer for a Tuition Scholarship, please submit the form to accept the scholarship award.
- Activate BearID
  - Your [Bear ID](#) is your Baylor email address, generally in the format firstname\_lastname@baylor.edu. The Bear\_ID and password are the keys to your Baylor email account and to accessing many campus electronic resources. Your Baylor email address will serve as your primary means of communication with Business School faculty and staff.
- Learn Your Baylor ID No.
  - Your Baylor ID number is a 9-digit number used for identification. This number is printed on your Student ID card.
- Learn about BearWeb
  - Your [BearWeb](#) student account is Baylor's secure online portal for access to your information about financial aid, grades and transcripts, and course registration as well as personal information such as addresses, phone numbers and emergency contacts.
- Secure Financial Aid (Federal Loans)
  - **Financial Aid** - Complete and submit the [Free Application for Federal Student Aid \(FAFSA\)](#). Learn more via [Baylor's Office of Financial Aid](#).
  - **Cost of Attendance** - For financial aid purposes, the Cost of Attendance is an estimate of the total cost to attend Baylor and includes both direct and indirect costs. Direct costs are those billed by Baylor, such as tuition and fees. Indirect Costs are books, supplies, transportation, personal expenses and room and board.



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- Submit Required Forms (cont.)
  - **Health Form and Health Insurance** - All students need to complete and return a Baylor Health Form. See [Baylor Health Services](#) for all health related information, including the Student Health Insurance Plan.
  - **I-20 Form** - All international students should connect with [Baylor's International Student and Scholar Services](#) which assists incoming international students with I-20 requirements.

## When Prompted:

- Register for Courses
  - **Course Registration** - Registration for summer and fall courses opens in April.
  - **Registration Holds** - If you have a hold on your student account, you can identify the type of hold through your BearWeb account. New students often have a hold because personal information is incomplete. Personal data such as date of birth, ethnicity and religion are not required during the application process but are needed for Baylor to compile student profiles. Baylor never releases individual statistics to any outside entity.
  - **Textbooks** – After registering for courses, you can access required textbook information on BearWeb by selecting the Registration tab under Student Academic Services. Next, select “Purchase Your Books” to see a list of required textbooks. If no textbooks show under a specific course, professors will share any required materials with you either prior to or on the first day of class.
- Pay Your Bill
  - A student's course registration for a given semester is not complete until all expenses are paid or the first payment of the Installment Plan (the minimum amount due) is received. A [Financial Settlement Checklist](#) is posted by Baylor's Office of Student Financial Services.